SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVERNMENT COLLEGE, MATANHAIL

VPO MATANHAIL, ON KOSLI ROAD, DISTRICT JHAJJAR
124106
www.gcmatanhail.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government college Matanhail started its journey with the noble mission to lift and uplift the marginalised section of the society from July 11th2014 with strength of 167 students. The college is affiliated with Maharshi Dayanand University, Rohtak and offers undergraduate courses in Arts,Commerce and Science (Medical and Non-Medical). The college is included under Section 2(f)UGC act 1956.The college has strength of 638 student (Girls andBoys) enrolled in the session 2023-24.During the journey of over 10 years the college has made tremendous progress on all fronts,like in Education, Sports and Extracurricular activities with limited resources.

The college lies on Matanhail-Kosliroad and is 20 kilometre away from the district headquarter of Jhajjar. It is situated in the leap of nature having pollution free environment.The girl students of the surrounding areas of the 17 villages are the primary beneficiaries of this college.

Vision

The college envisions serving the social and cultural requirements of the society through the inculcation of the best available knowledge in the students. The vision of the college is to serve social-economic-cultural needs of the community and transform the living standards of the students by providing easily accessible, equitable quality education and also fostering and enduring sense of discipline and dedication to work to make them professionally competent at national as well as in the global world

- To build the capacity across the socio-economic strata with special emphasis marginalised sections.
- Emerge as a beacon of knowledge, culture, skill, technology and serve to humanity.
- To train students through the principle of democratic values, tolerance and compassion so that they become nation-builders.

Mission

Besides providing education aiming at the all-round development of the students, the mission of the college is as follows:

- To prepare worthy, sensible and responsible citizens capable of transforming the society and the nation with the power, knowledge and fragrance of education.
- To upgrade existing physical infrastructure in the institution.
- Evolve and improve the teaching learning pedagogy to optimize academic achievement.
- To groom students with the knowledge, human skill to compete in the present global scenario for employment using latest possible resources.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

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The college has transversed a journey of 10 years wherein it has been making consistent efforts to provide quality education and reap the benefits of the latest developments in the IT sector. Govt. college Matanhail is a government funded college affiliated with Maharishi Dayanand University, Rohtak. The college has qualified teaching and non-teaching staff members. They help in the smooth running of the administrative machinery of the college.

The college provides the support services to the students regarding library, computer labs, NSS, women cell, etc. Various welfare schemes are available to the students like Earn while You Learn, placement cell, legal literacy cell, subject societies and red cross. The institution has a good vision infused with moral values. The college has a fully automated and air-conditioned library with e-resources.

Students performance in sports is excellent. Athletic meet is an annual affair of the college. Participation of the students in extra-curricular activities is appreciable.

Institutional Weakness

Govt. college Matanhail is positioned in rural area of Jhajjar district of Haryana,with most of the students from adjoining 17 villages. Due to so many practical reasons, the girl students are married quite early and often leave their study or are shifted to other place. The college also lacks regular teaching and non-teaching staff, thus affecting the smooth functioning of the college.

- Add-on courses and certificate courses are yet to be introduced.
- Collaboration with external agencies need to be made stronger.
- Number of smart classrooms/ ICT enabled rooms to be established.
- Placements of students needs to be strengthened.
- This area doesn't have industries facilities so there is lack of industries-academic linkages.

Institutional Opportunity

The college is committed to providing quality education to students in an atmosphere of security. We have a committed staff which is trying its best to guide and motivate the students for higher education and research. The committees/ cells such as women cell, NSS, grievance/ redressal cell, anti-ragging cell, career guidance and placement cell provide significant inputs for the students overall benefits and development. The students are excellent, well-behaved and show keenness towards learning.

- The College Alumni Association needs to be more functional to provide the student with the opportunity to learn from the Alumni Association.
- With the availability of ICT enabled classroom and conference hall, job oriented courses can be introduced.
- Carrier counselling may be strengthened by keeping the students constantly in touch with their mentors.

Institutional Challenge

The most crucial challenge is to further extend the institution towards ever expanding horizons of new learning and scientific advancement. We aim to increase enrolment in the college through introduction of new courses. We also trying to face the menace of the coaching industry, which has been rising due to the lack of employment opportunity after graduation.

- The progression of the students in higher education is a challenge due to familial and financial circumstances of the rural students.
- Complete data of the progression of pass out students is extremely difficult to compile, as all the Alumini are not in touch with the college.
- Communication skills particularly in English is a challenge due to rural background of the students and lack of awareness.
- The chances of campus placements are very few as the college doesn't have contact with the MNCs for substantial MoUs.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curriculum is the essential ingredient of any educational system therefore curricular aspects and the best practices connected to curriculum design and development play a very significant dimension of the quality of higher education. The college provides education to the students of rural area in Arts, Commerce and Science streams at undergraduate level. The curriculum of these classes in various subjects is designed and decided by MD University, Rohtak, Comprising a panel of subject experts and the members of board of studies by the guidelines of UGC. The syllabi framed by the university is divided in two parts viz theory and practical so that students may use their learning in practical situations. It helps the students to develop a scientific attitude.

Along with the curricular instructions, throughout the session, students are involved in extracurricular activities like debates, quizzes, contests, declamations, essay writing competition, cultural activities, etc. The college enriches the curriculum through experiential and participative learning by initiating various activities through different cells and clubs which helps students to connect with society outside the institute. Further, the institute uses online resources made available to students through WhatsApp group, YouTube video lectures, etc which further enrich the curriculum. To enhance the professional and field skills of the students, extension lectures have been organised by inviting experts from various institutes and IT fields. The important initiatives we need to dwell on are:

1. Development of need based and socially relevant programmes.
2. Relevant curriculum in a fast changing world.
3. Emerging areas in innovative and interdisciplinary areas to evolved.
4. Intensive and extensive academic exercise for the reconstruction of the courses.
5. Additional emphasis on ICT component in upgrading contents and transaction of curriculum at different levels.

Teaching-learning and Evaluation

The college provides an inclusive and equitable working environment which creates conditions for all round development of students coming from diverse fields. The admission is highly transparent, well administered

and follows university guidelines concerning admission in various categories. The admission committees also counsels the students at the entry level and makes them more aware about subject and its future prospects. The college conducts orientation program for new students and apprises them about courses, objectives, vision-mission of the college, infrastructural and other facilities and the tentative schedule curricular/ co-curricular/ extra-curricular activities of the year. Students are allotted to the mentors so that they can inspire the students for their bright career.

Different tools such as attendance, assignments, unit tests, quizzes and presentations are used for internal assessment of the students and externally by university through university examinations. Majority of the students admitted in the college belong to rural areas, backward communities and weaker section of the society, yet the results are remarkable. The college provides the opportunities for orientation/ refresher/ short term courses to the teachers for upgrading their knowledge. The teaching faculty participate in these programmes with permission of head of institution in various Indian universities and academic staff colleges.

Research, Innovations and Extension

Extension activities at the college level are carried out through various committees/ cells such as women cell, legal literacy cell, career guidance cell, NSS and cultural committee which undertake various activities such as camps, awareness rallies, etc. The college has established research cell, guidance cell for the students to guide them in their future career job opportunities. Thirty seven research papers of the faculty members have been published in reputed national/ international journals. Among them twenty eight research papers have been published in Scopus and Web of Science indexed international journals published by Elsevier and Springer and listed in UGC care list during the last five years.

Different extension activities have been conducted by various committees of the college. NSS unit of the college has adopted village Matanhail, the unit has organised many one day camps and one seven day special camp. Various activities like NukkadNatak, rallies, cleanliness drives, rangoli making competition, speeches, debates, poster making, slogan writing, etc were organised. The topics of such activities are based on social issues like women empowerment, health and hygiene, traffic rules, legal literacy, HIV AIDS. The cultural committee organised cultural events like talent hunt, Basant Mahotsav. The college organises an annual athletic meet and honours the gold, silver and bronze medal winners at university and national level events. Science exhibition is also organised at college level the position holders participates in district and state level science exhibition. Educational tours comprising of 50 students are organised every year. Socio-economic survey of the allotted 14 villages was done by the staff members.

Infrastructure and Learning Resources

The endeavour the college is to proffer a conductive environment for the students to foster their personality that is anchored in traditional Indian values. The college is built with an imposing infrastructure include a well-stocked and furnished library with Soul software. The college has double storey building containing 3 main blocks i.e. Arts, Commerce, Science having 20 fully ventilated classrooms including labs, 22 washrooms, administrative office, multipurpose hall and store rooms.

The campus is furnished with computer labs and science laboratories to conduct practicals with latest equipments. It is also endowed with various sports facilities such as a large sports field, running track, volley ball ground, kabaddi, javelin and hammer throw, batons for relay race and yoga mats. The whole infrastructure

is maintained and constituted by the funds and grants provide by Haryana state government. The college meets the challenge of augmenting the infrastructure to keep pace with academic growth with the assistance of the government.

Student Support and Progression

The college provides different kinds of stipends and scholarship under various schemes of the government of Haryana. Financial assistance is given to the students under the " Earn While You Learn " scheme for the working in the college for fixed hours. Many activities are organised by different departments, subject societies, clubs, and cells in the college campus which motivate and encourage students for maximum participation in cocurricular and extra-curricular activities. The students who excel in NSS, quizzes, debates, group discussions, sports and cultural activities are provided prizes and merit certificates. There is a career counselling and placement cell which guides and instructs students about career opportunities and competitive exams.It also acquaints them with various career options through participation in job fairs.

Governance, Leadership and Management

The administrative setup of the college is headed by the Principal who follows the rules and regulations of higher education department of Haryana and MD University, Rohtak. The college follows a democratic and participative system of governance in which the head of the institution conducts various meetings of the teaching, non-teaching staff and students throughout the academic year and discusses the problems and challenges before the institution. The faculty members of the college follows the advice given by the head of the institution and interact with them as and when required and work together for a better academic environment in the college. On the basis of feedback obtained from faculty members, students and the community, the head of the institution discusses these in meetings convened by the department of higher education and the affiliating University held at various levels from time to time for designing and implementing policies and plans. The college council takes all important decisions under the chairmanship of the Principal. The head of the departments and the senior faculty members are actively involved in the decision making process. The individual teachers are also given weightage for their opinion/ views.

Institutional Values and Best Practices

The college takes pride in its decentralisation of power in which all the staff members enthusiastically participate in the function of the college and work for the betterment of the institution. At the beginning of each session, all the staff members are assignment different duties according to their ability, aptitude, interest and experience through forming of administrative committees. These committees follows the guidelines/ instructions of the Directorate of Higher Education in the matter of finance and the organisation of the events.

The college has solid and liquid waste management system. The college is disabled friendly by having facilities like ramp and disabled friendly washrooms. The college makes all the necessary efforts to involve the students and staff members in "Green Campus Initiatives" by designating the voluntaries "Pollute-Less and Plant-More" is practiced by the institution. The Alumni Association of the college is working effectively.

Best Practices:

- The college strives towards integrated personality growth of the students in which special attention is given to their intellectual, moral and cultural development.
- The institution strives to create awareness about the sustainable use and the conservation of natural resources and environment.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT COLLEGE, MATANHAIL
Address	VPO Matanhail, on Kosli road, District Jhajjar
City	JHAJJAR
State	Haryana
Pin	124106
Website	www.gcmatanhail.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	Vijay Singh	01251-299320	9812079600	-	gcmatanhail@gmail.com
IQAC / CIQA coordinator	Devender Singh	-	7015967466	-	dsdudi79@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Haryana	Maharishi Dayanand University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	18-12-2023	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	VPO Matanhail, on Kosli road, District Jhajjar	Rural	20	80937

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts,	36	Senior Secondary	English + Hindi	420	176
UG	BCom,Commerce,	36	Senior Secondary	English + Hindi	80	6
UG	BSc,Science, Non Medical	36	Senior Secondary	English + Hindi	60	29
UG	BSc,Science, Medical	36	Senior Secondary	English + Hindi	40	8

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				30			
Recruited	0	0	0	0	1	0	0	1	10	7	0	17
Yet to Recruit	0				0				13			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				19
Recruited	8	0	0	8
Yet to Recruit				11
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	6	2	0	9
M.Phil.	0	0	0	0	0	0	5	0	0	5
PG	0	0	0	0	0	0	9	6	0	15
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	1	0	3
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	460	0	0	0	460
	Female	668	0	0	0	668
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	37	38	48	66
	Female	99	97	87	96
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	32	34	36	39
	Female	100	95	102	94
	Others	0	0	0	0
General	Male	108	133	139	131
	Female	255	231	198	216
	Others	0	0	0	0
Others	Male	0	0	1	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		631	628	611	642

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The institution is ready to offer the courses in inter discipline (Like in different streams humanities, Sciences and Commerce). The students can opt the multidisciplinary subjects. Multidisciplinary/Interdisciplinary approach in NEP 2020. Administrative body, academic staff and non-teaching staff members of the institute are ready to implement NEP 2020 in letter and spirit.
2. Academic bank of credits (ABC):	By offering the different discipline subjects, the students can earn many credits in UG.All the students have been briefed about the importance of ABC ID in NEP 2020. The same has been forwarded to M.D. University Rohtak , for further necessary action in

	this regard. In future, the college authorities will take the required steps to apprise the students about how to earn credit scores and utilize them in pursuing higher education.
3. Skill development:	The students will be able to develop the skills for different vocations like entrepreneurship, small scale business, counseling in different fields, psychotherapies, educational guidance, psychological assessment, behavior modification, personality development etc.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	No online courses are run by this institution. But the institution is ready and have adequate infrastructure if the University offers such programs to the institution.
5. Focus on Outcome based education (OBE):	College is focused on outcome based education. For example, in commerce, they learn how to do small scale business etc. Through language based courses, they develop communication skills. They shall be able to run the personality development program in different sectors.
6. Distance education/online education:	The institution doesn't run distance education programs. It is abide by the rules of affiliating University. Although in the period of Covid-19 pandemic, students have been given education with online modes. Institution is ready and have adequate infrastructure if the University offers such programs to the institution.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, Electoral Literacy Club (ELC) has been set up in the college. Since starting of this college ELC has been working with full potential to orient the students about role and importance of casting votes for dynamic democracy. Form-6 of eligible students is filled up by the ELC staff of the college and the same is dispatched to respective District Election Officer for generation of EPIC.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, all faculty members and N.S.S. volunteers have been appointed by the college administration as members of ELC. Various types of voter's awareness programmes like Voters' Oath taking ceremony, declamation, slogan witting, poster making contests

	etc. are regularly organized and voters awareness rallies are organized to create sensitization among local population to cast votes in elections.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Activities done by Govt.College, Matanhail - I. Our institute conducts mock polling activities to give the experience based learning of the democratic set up. II. Our students participate in a voter awareness campaign aimed at educating and spreading awareness among the common masses in the nearby villages. III. To educate the targeted population through SVEEP about voter registration, electoral process and other related matters.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	I .To help the target audience understand the value of their vote to ensure that they exercise their suffrage right in a confident, comfortable and ethical manner through SVEEP. II. To develop a culture to electoral participation and maximize the informed and ethical voting and follow the principle, Every Vote Counts & No Voters To Be Left Behind.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The student above 18 years who are to be enrolled as voter are sensitized about democratic rights which include casting vote during election. We conduct poster presentation, essay writing competition, declamation, mock polling and other similar programmes which create an awareness regarding electoral procedures.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
608	640	608	628	628

File Description	Document
Upload Supporting Document	[View Document]()
Institutional data in prescribed format	[View Document]()

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 27

File Description	Document
Upload Supporting Document	[View Document]()
Institutional data in prescribed format	[View Document]()

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
17	17	22	20	17

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
4.21	4.15	14.64	12.05	12.73

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The curriculum is planned and designed at affiliating university level and is followed and implemented by the college according to prescribed rules. Some faculty members of our college are members of board of studies in the university and provide their suggestions related to curriculum planning in the BOS meeting of their respective departments. In the beginning of academic session college administration provides a well-designed time table for each semester for UG classes. Lectures are delivered by teachers according to syllabus.syllabusispresentedtostudentsatthestartofthesemestersothattheyareaware of the subjects to be covered. It allows students to have basic information about the issue, whichsparkstheirinterestinthesubjectandengagementwiththeteacher.Thesyllabiarecoveredandcompleted on time, allowing for productive and valuable revision and clarification sessions with students. Many newspaper/magazines/journals (Science, Arts and Commerce) are subscribed by our college. are organized. Proper and adequate instrument/apparatus facility is given to the students for their practical classes. Need based survey programmes, field works and educational excursions are carried out by departments and trip and tour committee of the institution. Extension lectures on subject-related andother importantareasareorganizedtoensurestudents'overallgrowth.Students'feedbackisalsocollectedonaregular basisintutorialgroups. Departments maintain the detailed record of the classes, assessments, project work etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 0

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

In carrying out the programme,the institution includes cross-cutting topics such as professional values, gender, human values, the environment, and sustainability. Here is a list of some of the curriculum components that students may use to create a global perspective to the larger social, political, and Ecological realm.Gender Sensitivity:

In the subject of English, the main topics related to gender sensitivity are as follows:

1. Seven Types of Gender Inequality :-The various types are

- Mortality inequality
- Birthing inequality
- Basic facility inequality
- Special opportunity inequality
- Professional inequality
- Ownership inequality
- Household inequality

2. 'Another Woman':-The poem deals with the treatment of woman in her "in- laws house".

3. 'The Child':-The story deals with the different kinds of pressure that society exerts onwomen.

Environment and Sustainability: Environmental Studies is taught as a compulsory subject to the students of 1st year of all the streams i.e.,B.A., B.Com. and B.Sc. The students are taught regarding multidisciplinary nature of environmentalstudies, natural resources, ecosystem, biodiversity and its conservation, environmental pollution, socialissuesandenvironment;humanpopulationandenvironment,tomakethemawareofvariousenvironmental problems and importance of conservation of environment.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.2.1 **Number of students undertaking project work/field work / internships**

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

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Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 59.1

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
227	264	246	255	249

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
420	420	420	420	420

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 62.23

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
116	124	110	105	102

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
179	179	179	179	179

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 35.76

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The primary aim of Government College Matanhail is the holistic development of its students. The college employs a student-centered teaching-learning process, offering facilities like a library, and laboratories. Teachers engage students in group discussions and questioning within the classroom to enhance logical thinking. Students are given assignments to deepen their focus on specific topics, develop expertise, boost morale, and learn networking skills.

The college features well-equipped laboratories for subjects including Physics, Chemistry, Botany, Mathematics, Zoology, and Geography, which help students gain practical and experimental knowledge. This approach allows students to apply theoretical knowledge to solve real-world problems.

In addition, Basic computer knowledge is mandatory for all first year students, and the Computer Awareness Certificate Course is integrated into all streams. A well-equipped computer lab supports this course, ensuring students become computer literate, and a crucial skill in today's world.

The college also conducts unit tests, syllabus revisions, mentor discussions, and adopts a problem-solving approach to teaching and learning.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 77.5

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
30	30	20	20	20

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 97.85

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
17	17	22	19	16

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	**View Document**
Institution data in the prescribed format	**View Document**
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The college, affiliated with Maharishi Dayanand University, Rohtak, rigorously follows the University's guidelines for continuous internal evaluations. An academic calendar, detailing the dates and times of various academic events, is issued before the start of the academic session. The assessment and evaluation pattern for most subjects is as follows:

Assessment/Evaluation

Internal Marks	Major Test	Total Marks
20	80	100

Internal Evaluation

Minor Test	Attendance	Assignment	Total
10	05	05	20

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The college has clearly defined the learning outcomes for its programs and courses. The institution employs the following approach to communicate these outcomes to both teachers and students:

During the orientation program for first-year undergraduate students, each Head of Department outlines the offerings of their department, emphasizes course-specific outcomes, and discusses potential career paths for students upon program completion.

The institution offers undergraduate (B.A., B.Sc., and B.Com.) courses aimed at equipping students with the following capabilities upon program completion:

- Critical thinking and effective communication skills
- Social responsibility
- Lifelong learning and adherence to ethical standards
- Employability
- Contribution as responsible citizens towards national development
- Teamwork proficiency

- Research skills and competencies

For Commerce students, completion of the program entails proficiency in:

- Understanding organizational forms and structures
- Role of management within organizations
- Practical application of management principles
- Fundamental and commercial mathematics
- Statistical tools in business and various research methodologies
- Basic market research techniques, documentation, and dissemination
- Accounting principles for decision-making
- Knowledge of current market trends and basic marketing strategies

For Science students, the program emphasizes:

- Practical application of science and technology in daily life
- Ability to identify, research, and analyze complex problems using mathematical and natural science principles
- Commitment to ethical principles and professional responsibilities
- Promotion of innovative models

For Arts students, the program focuses on:

- Understanding human values and engaging in social service
- Cultivation of critical thinking and creativity
- Appreciation of the relationship between literature and society
- Exploration of language and literary forms
- Skills in literary criticism and writing, including one-act plays, poetry, and short stories

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Program outcomes are assessed using course outcomes from relevant courses through direct and indirect methods.

Direct methods involve examining or observing students' knowledge and skills against specific course outcomes. This is done through university exams, internal assessments, and assignments.

At the end of each module, students receive assignments that require them to consult textbooks and reference materials to solve problems and understand expected outcomes.

University exam results are used to measure course outcomes by comparing them with the overall pass rates across all subjects and streams.

 Students who successfully clear the UGC-Net Exam, indicating achievement of course outcomes and readiness for research or teaching careers.

The college's program outcomes are also demonstrated by graduates' successful employment in government institutions, as well as in various industries, banking, and office positions according to the college's placement records.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 67.15

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
99	100	125	116	120

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
161	167	157	181	168

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.56

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

In order to ensure effective transfer of knowledge/technology, the institution ensures deploying several tools and techniques aiming for optimum outcome. There is an attempt to maintain an ecosystem for innovations, Indian Knowledge System (IKS), etc. so as to contribute towards widening the span of academia for its students.

The college through its department and various committees, encourages students to prepare models, charts, assignments, and participate in various competitions like essay writing, science quiz competition, English speech, best out of waste, PPT presentation etc. Its faculty members are actively involved with the students to shape their thoughts, ideas and views for their bright future.

The college has organized educational trips, field visits and industry visits for students to enhance their knowledge.

Intra-college Science Exhibition is held every year by the collective effort of Department of Physics, Chemistry, Botany, Zoology and Geography. The winner model from each subject participates in Inter-District Science Exhibition at the college assigned by DGHE, Panchkula.

Women Cell unit of the college organize various programmes, special lectures by eminent

personalities, workshops, training, seminars, competitions, etc. for overall development of girl students of the college.

The college has no separate incubation centre but has provided library facility an initiative for creation and transfer of knowledge.

Separate labs are set up for the students in Physics, Chemistry, Botany, Zoology, Maths and Computer Science Departments to make the students acquainted with the latest knowledge in their respected field and improvise on them.

The students are made aware about various social and environmental challenges emerging at state, national and international level through numerous programmes (Cleanliness drive, Celebration of Constitution day, awareness about voting etc.) conducted by NSS unit of the college.

The NSS formations are lined up to keep the day today watch and continuous monitoring of the ecosystem.

A compulsory paper 'Environmental studies' for all is helping students to know about technical issues related to ecosystem and its development.

Other initiatives for creation and transfer of knowledge include special lectures by eminent personalities, inter/intra academic and cultural competitions, internships, trainings etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 1.04

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
03	11	14	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.19

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	1	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The NSS Unit of the college plays an important role pivotal in building a connection with the society. In session 2018-19, the NSS volunteers organized one day NSS Camp (on 11.09.2018). In session 2019-20, the NSS volunteers organized seven day NSS Camp (from 29.12.2019 to 04.01.2020); one day NSS camp (on 05.02.2020); and one day NSS camp (on 28.02.2020). In session 2020-21, the NSS volunteers organized one day NSS camp (on 16.01.2021). In session 2021-22, the NSS volunteers organized one day NSS camp (on 07.02.2022); one day NSS camp (on 09.04.2022) and a Health Awareness Camp (on 13.05.2022). In the session 2022-23 the different activities were organized under the umbrella of NSS Unit. Organized "75th Aajadi ka Amrita Mahotsava & Plant Transplantation" (on 28.07.2022). Volunteers participated in "Har Ghar Tiranga"at MD University, Rohtak (on 13.08.2022). Participated in "SING Language Awareness Camping" at MD University, Rohtak (on 30.09.2022). Organized one day camp on 16.10.2022. NSS volunteers participated in "Three Day National Workshop on Waste Management: Transforming Waste to Energy" held from October 19-21, 2022 organized by National

Service Scheme (NSS) Cell, Dean Students Welfare (DSW). Organized a rally on 28.01.2023 under "Road Safety Week" . Organized one day NSS Camp on 28.01.2023. Participated in "Celebration of Swami Dayanand Saraswati Jayanti" on 15.02.2023. Organized seven day NSS camp (from 26.03.2023 to 01.04.2023) and during this time the volunteers participated in different activities. NSS unit planted trees on the occasion of "World Environment Day" on 05.06.2023.

Under the umbrella of Women Cell a lecture was delivered by Mrs. Rajbala P.H.N. Community Health Centre Jamalpur (Jhajjar) on "Women Empowerment & Beti Bachao, Beti Padhao and also a ralley was organized on 24th August 2018. Essay writing and Slogan Writing Competitions were organized on 7th August 2019. Mehandi Competition was organized on 14th August 2019. In health awareness camp organized on 13th May 2022, Neha Chiraya, made the students aware about the deadly disease like silent killer cancer. Poetry recitation, slogan writing and poster making competitions were organized by the Women's cell on 1st October 2022. Rangoli competition was organized under the Women's cell on 4th October 2022,. Mehandi competition was organized on on 12th October 2022. "Candle decoration" and "Best out of Best" competitions were organized on 17th October 2022. On 3rd March 2023, the health check-up camp was organized by the Civil Hospital Matanhail under the aegis of Women's Cell. In this camp, the height, weight, hemoglobin, HIV, blood group, sugar test and blood pressure etc. of the college girls were checked and report was made available immediately. The girls participated enthusiastically in this camp and on the basis of the report, the medical team gave proper health related guidelines to the students. A seminar on Women's rights and their health was organized under the aegis of Women's Cell on the occasion of Baisakhi and Dr. Bhimrao Ambedkar Jayanti (13th April 2023). In this seminar, Madam Poonam Parmar and Rajiv Singh from Times International Group made the students aware about women's health.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The number of awards and recognitions received for extension activities from government / government recognised bodies = NIL

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 30

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
17	5	1	5	2

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 0

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

In an educational institution, the importance of infrastructure and learning resources present there in cannot be gainsaid. For over more than five years, Government College, Matanhail (Jhajjar) has striven to provide a range of facilities to support its students in their studies and give access to a wealth of materials, equipment and information. The College has in place a well-oiled system consisting of physical facilities, a smoothly functioning administrative set-up and excellent staff to cater to the needs of the student. The institution has adequate infrastructure and physical facilities for teaching, learning viz. classrooms, laboratories, computing equipment etc. The College has airy and high-ceilinged classrooms of varying sizes. There are science laboratories with instruments and apparatus needed to conduct all practical exercises prescribed in the curriculum. The College encourages research, which they carry out in their own laboratories. Air-conditioned computer laboratories with all facilities to meet the requirements of students for blended learning. The computer labs have all latest software and internet connectivity. Additional resources such as printers, projectors, wireless internet connectivity for use in laptop are also provided by college. The College has a fully automated library, having over thousands of text and referenced books, daily news papers. Some of the Departments also have their own collection of books curated to meet the growing demands of academia. Special care is taken to provide assistance and services to students with special needs. A number of common facilities like a multipurpose hall provide the much-needed space for the artistic expressions of the students.There are rooms earmarked for units like the NSS, Sports, Placement Cell, Women Cell, Reading Room and others in the building of the College. The college also provides first aid facilities when needed. The college believes in the dictum of a healthy mind in a healthy body. It has a basket ballground, Badminton court and other required equipments like shot put, yoga mats, discuss, javelin, hammer, and batons.The college provides a spacious parking facility to students and staff members so that they canpark their vehicles in the campus itself. To make the college future-ready, a number of infrastructural projects are in pipeline.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 50.54

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
2.39	2.99	1.58	6.60	10.59

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Govt. College Matanhail is dedicated to maintain a well-stocked and well-furnished library to provide quality access of education to students.

The library has 3562 books for the use of students and staff. It has 4 periodicals/magazines and 5 national and vernacular newspapers 2 in English and 3 in Hindi for the students to remain updated with news and articles of national and local importance. Our library is fully automated using Integrated Library Management System (ILMS). The software which is being used in our college is Soul of Library Science (SOUL), having latest version: 3.0.

Name of software- SOUL(Soul of Library Science)

Nature of Automation: Fully Automated

Version: 3.0

Year of Automation: 2020-21

Students are motivated to use library facility for their intellectual growth. The college library is fully air-conditioned. It has a bank book and competitive exam cell and it is fully wi-fi enbled.

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The college has BSNL Board Band facilities with following features:

SSID: College Library

Protocol: Wi-Fi 4 (802.11n)

Security type: WPA-Personal

Network band: 2.4 GHz

Network channel: 6

Link speed (Receive/Transmit): 72/72 (Mbps)

Link-local IPv6 address: fe80::acb3:a40d:1902:3e58%7

IPv4 address: 192.168.0.105

IPv4 DNS servers: 218.248.114.129

                                    218.248.114.193

Manufacturer: Realtek Semiconductor Corp.

Description:	Realtek RTL8821CE 802.11ac PCle
	Adapter
Driver Version:	2024.0.10.209
Physical address (MAC):	40-23-43-1A-67-F3

File Description	Document
Upload Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 20.27

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 30

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 3.66

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0.29	0.09	0.5	0.87	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 25.48

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
212	228	170	43	140

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 25.26

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
190	55	0	135	406

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof related to Mechanisms for submission of online/offline students' grievances	**View Document**
Proof for Implementation of guidelines of statutory/regulatory bodies	**View Document**
Details of statutory/regulatory Committees (to be notified in institutional website also)	**View Document**
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 14.79

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
28	26	23	12	42

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
170	182	167	186	181

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.59

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	4	0	8

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 2

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.8

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	0	2	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college doesn't have a registered Alumni Association till session 2023-24. Alumni Association Government College Matanhail got registered on 13 June 2024.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Established in 2014 as Government college, Matanhail . Since then, thecollege has grown as place of trust as well as strives for achieving excellence in all fields. The vision andmission are reflected in the results and achievements earned by the institution. In order to explore thepotential in students and to educate and empower them, our college envisions provide an outstanding environment of excellence in education with special emphasis on human values and social commitment.

We stive hard to install in our young students a spirit of perceptiveness, a positive mindset, innovative thinking,integrated personality, self-esteem and a sense of responsibility.

Vision of the institution:- Education is the key to social transformation. The vision of Government College, Matanhail resonates with the belief in parity and overall growth of its students. The Vision of college includes:-

- To integrates knowledge with human values by providing holistic and transformative education

- To inculcate the spirit of scientific and rational enquiry while remaining anchored to our Indian knowledge traditions.

- Capacity building across the socio-economic strata with special emphasis on women and as well as marginalized sections.

- To be a beacon of knowledge, culture, skills, technology, research and service to humanity

To inculcate moral values in students with an aim to ensure nation and character building.

Mission of the Institute:-

The objective of the college is to facilitate learning across the socio-economic spectrum resonating both with modern and tradition facets of education and the National Education Policy, 2020 which together define the broad contours of our academic architecture.

Our Mission is to act as an agency of social transformation by spreading education to all and special efforts towards marginalized segments of society.

To this end, we are committed to:

- Nurturing creative and resourceful minds that value integrity, diversity and are dedicated to the task of nation-building.
- Modernize all processes at different levels of the education ecosystem and ensure access to cutting edge state-of-the-art infrastructure, information and technology
- Create awareness about the sustainable use and conservation of natural resources and environment work towards bridging the digital divide to build capacity for resource sharing and developing more effective and efficient mechanisms for curriculum delivery
- Evolve and improve the teaching learning pedagogy to optimise academic achievement, ensurerig our, autonomy, accountability, experimentation, innovation, and excellence in all academic pursuits of faculty and students
- Nurture students who are morally upright, socially conscious, emotionally resilient, physically fit and culturally connected
- Stimulate scientific temper by crusading against superstitions and outdated customs to raise awareness about gender discrimination, regionalism, casteism, etc.
- Emphasize the importance of developing life skills such as communication, team work, and resilience with the objective of all round development of our students and preparing them to facelife challenges.
- Remain committed to up skilling our students so as to bridge the gap between academics and industry thereby enhancing employability.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The collegestrives to achieve excellence in all spheres so as to ensure that the students and faculty of the college get highclass infrastructure and opportunity to learn new skills to deal with universal challenges.

To make thispossible and effective, the institute shares the workload by formation of various committees to ensure smoot functioning of college and also so that proper strategiescan be developed. The distinguished faculty members under the leadership of the Principal, and otherCollegecouncil members bring out the best possible detailed **strategies and its deployment plans**.

Perspectiveplanning is a blueprint regarding the objectives and targets of long run growth. The perspective plan is not just a plan, rather to attain certain objectives and targets; the perspective plan is

divided into certain smaller plans. The perspective plan is a guideline to grow the institute. These strategies include the creation of ICT based infrastructure in teaching-learning and administration as well as up gradation of Science laboratories, computer facilities and computerization. Institution also planned to create sports and cultural infrastructure toincrease the participation of the students in sports and cultural activities. In this way, the strategic plan ofthe institution reflects the vision and missions to develop the excellence in higher education.

The following major deployments might be considered.

The college applied for M.A.Hindi as PG courses.

Computerization of libraryand creation of small digital lounge

The Institution upgraded computer culture with and has requested for ICT based smart class room.

The Institution has upgraded science laboratories as well.

During 2024-25, due to keen demand of students, civil society members and public representatives of villages in catchment area ,the college planned to introduce **Defense Studies** as additional subject for Bachelor's of Arts students. Firstly, the proposal was sent to Director General Higher Education, Haryana, Shiksha Sadan, Sec-5, Panchkula for information and necessary action.With approval of DGHE, intimation was sent to Maharishi Dayanand University, Rohtak.

File Description	Document
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Haryana Govt. has introduced Performance Appraisal System (PAS) for teaching and non-teaching staff in the Govt. colleges and universities as per UGC guidelines. All faculty members fill prescribed Performa for self-appraisal. PAS system encourages the faculty members to ensure excellent performance in teaching-learning and research. The institution has performance based appraisal system for the assessment of teaching and non-teaching staff.

For Teaching Staff:

The API (Appraisal Performance Index) of the teaching staff is on the basis of their academic, research and their contribution to other extra-curricular activities. It is also based upon his/her relation with the students, colleagues and administration. The performance appraisal report is to be filled by the teaching staff in a given prescribed Performa which includes three main categories i.e.

- Category one contains Teaching, Learning and Evaluation-related activities.
- Category two contains Co-curricular, Extension and Professional Development related activities.
- Category three is mainly focused on Research and Academic contributions.

The PAS Performa is the primary means of assessing a faculty member for the purpose of promotion under Career Advancement Schemes (CAS) and awards.The Performance Appraisal Reports (PARs) provide good feedback to faculty. The overall report is further reviewed by the Principal and the IQAC.

Secondly, **ACR (Annual Confidential Reports)** are filed by each and every teaching staff. Annual Confidential Report (ACR) containing information relating to multiple activities such as subjects taught, workload, lectures delivered, teaching methods applied, participation in examination and evaluation activities, academic and professional growth,involvement in extra curricular activities and college administrative work, research work, etc. is filled by both teaching and non-teaching staff at the end of

thesession. After verification and feedback by the Principal, ACRs are forwarded to the Directorate of Higher Education, Panchkula. The entire process of filling up the ACRs is online.

Non-teaching staff:-

Every non-teaching staff member is assessed for his/her performance according to his/her works, duties and responsibilities assigned by the principal. The systematic procedure has helped the principal to motivate the employees for better performance.

File Description	Document
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 16.54

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	3	10	3

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	8	8	8	8

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits

regularly (internal and external)

Response:

The College has a proper system for effective and optimal use of available financial resources. The keydecisions related to finance and related matters are constantly monitored and the proper utilization of allocated funds is encouraged.

FUNDS

As per The Higher Education Department of Haryana, funds are allocated to different stratas like EWYL, material and supply, lab up-gradation, sports grant, NSS Grant, Women cell and placement cell for optimum utilization.

The procedure for purchasing materials involves survey of market, inviting quotations from different suppliers and comparing rates. Finally, the lowest possible rate with best quality material is selected. The mode of payment is done either by cheque or by internet banking. Under the scheme of 'Earn While You Learn' run by Haryana Govt., hard working meritorious and poor students are selected from various streams to provide the services in Labs, Library and office for which they are paid accordingly. Various labs like science, geography and computer science are maintained/upgraded as and when needed every year with modern equipment. Under sports grant, sports equipmentare purchased andannual athletic meet of college is also organized.

GRANTS:-

UGC has clearly mentioned for which purposes the grants are granted. The grants received from the state government are also under special heads and they are spent for the purposes they are meant. The institution has at its disposal the funds collected from the students. These fundsare made use of for the various needs that come up from time to time.

All the fees to be received from the students are clearly mentioned in the prospectus of Directorate of Higher Education Department, Haryana to different heads. The Principal, Bursar and the committees of the college monitor the use of resources received from the state government,UGC and fee from the students.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The internal quality assurance cell is well established in this college and it has become a magnified force for improving quality by working out intervention strategies to overcome deficiency and enhance quality. The IQAC is constituted by the Institute comprising the members from both Internal and External sources. All the quality assurance measure, across academic planning and administrative area are governed, implemented and supervised by the IQAC. The institution reviews its teaching learning process, structure and methodologies of working and student results at periodic intervals through various committees like academic committee, internal assessment committee. These committee monitor student's internal assessment and attendance periodically. Remedial classes are taken by respective teacher to bridge the gap between high performer and weaker students, where in students are tutored and encouraged to improve their performance in forthcoming examination. Laboratories and practical classes are arranged up for student of science stream to achieve institutional goal.

Teachers are required to prepare lesson plans and these are made available to the students before the commencement of the semester. Lesson plan sease the learning process for teachers as well as for students. IQAC monitors and reviews the learning process adopted by teachers. Daily monitoring of conduct of theclasses is done by the principal.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)	

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

For the safety and security of women the college follows exhaustively and explicitly allsafety measures in all respects. The **Grievances Cell,Anti-Ragging and Anti-Sexual Harassment Committee**has been constituted in the college which resolves any complaints from students, teaching and nonteachingmembers and takes necessary action. The College has a zero-tolerance policy towards any suchtransgression**. The college tries to provide a healthy environment for girl students as well astransgender.**This ensures a safe and secure work and academic environment to students and its employees.As per the U.G.C. guidelinesAnti-ragging Committee is formed tocheck andmonitor the mischievous elements, teachers perform proctorial duties throughout the campus area, rooms,corridors, labs, library, outside Girls Common rooms etc. and take necessary action.Guidelines for formation of Internal Complaints Committee as mandated by The Sexual Harassment of Women at Work place (Prevention, Prohibition and Redressal) Act, 2013 and University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 will also be implemented in due course and CCTV will be installed in campus to foster a sense of security among girl students.

The Women Cell in college consistently strives to address contemporary issues such as gender equality,transgender issues, safety and security of women etc. through its academic content and extension lectures. Women hygiene and health are given priority, for this health-check-up camp is organised under the Women Studies & Development Cell. Self-defence classes are organized for the girls' students for life skills and to avoid unpleasant situations andmake them independent and confident. The adequate knowledge of app (DURGA SHAKTI) and toll-freeno.1091 are given to the girl students by the police officials.For this purpose, eminent personalities andexperts are invited from various fields to conduct workshops and various sessions. Time to time lecturesrelated to women safetyand security like self-defence, cyber-crime, police training etc. are arranged by thecell. A special telephone no. 7419864999 under distressed call centre is provided to girls' students for their safety which is provided under the directions of DGHE. A lady peon is also hired as and when sanctioned by DGHE to fulfil the basic needs and requirements of the girl's students by the Women Cell.In college there is a separate common room for girls which also serve as purpose of Extension Lecture Theatre Room due to paucity of rooms in the college. There are separate toilets for girl's students and female staff.

Besides these the legal literacy cell of the college also remains active thorough out the session toorganize various activities to make students aware about legal rights and duties.There is a mentor-mentee system wherein individual student is taken care of and ismonitored personally by the mentor. Thus, there are numerous activities and conducive atmosphere of thiscollege to sensitize the student towards a more

equitable co-existence in the society.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: B. 3 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

India is known as unique example of unity in diversity. Our country has a long history wherepeople with diverse faith, language and cultural background having regional and communaldifferences live in harmony. The college is situated in a unique locationand is fed by the students from far and wide surrounding areas, making it a microcosm in itself. All theinstitutional efforts, whether administrative or academic emphasise to provide an inclusive environmentwherein tolerance and harmony towards cultural, regional or any other diversity are at the forefront.Thecollege has formed an Anti-Ragging committee which tries to maintain harmony andbrotherhood amongstudents by preventing them from indulging in any kind of disharmonious activities like teasing,scolding andthreatening on the basis of caste,colour and rank, moreover code of conduct is followed in every sphere ofcollege activities.Students come from different castes, religions, regions, values but they are united to be the part of philosophy of unity in diversity. In fact, the college endeavours to enrich asense of belongingnessamong students which make them respect the diversities of India. Various festivalssuch as Ekta Diwas, Gandhi Jayanti,Environment Day,National and International Youth Day, etc. are celebrated to inculcate tolerance and harmony among various faiths. Special care is taken toprovide a cohesive environment to the students wherein there is an intake from every socio-economic strata of the society. It is moreso in case of co-curricular activities. All the staff and students work together to improve the developmentof one and all around ignoring all the social prejudices. Students are taught that they can bring their 'wholeselves' to college, and that their differences enrich society. They are enriched about theirvalues, equalityand ability to participate and contribute fully to the social, cultural, and academic life of both the collegesand their disciplines. Students are trained about academic and non-academic assistance and resources.Students are supported intellectually and academicallyand are extended a sense of belonging in theclassroom regardless of identity, learning preferences, or education.Student learning is enhanced by establishing aclassroom tone that is friendly, caring and supportive. Staff and students develop a rich harmony to sustaina multi-cultural inclusive environment both at campus and in diverse communities

around. Thus, theinstitution is a microcosm of harmonious diversity and provides a level playing field on which students arenurtured by providing ample opportunities to learn tolerance and harmony.

File Description	Document
Upload Additional information	**View Document**
Provide Link for Additional information	**View Document**

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practices I

1. Title of the Practice

We are following one of the best practices in the area of sports to fulfil the needs & aspirations of studentsas well as society with the **Title** as**"We are the Champions".**

2. Objectives:

To foster and development of lifelong physical activities among student groups.

To enable low-participation group of students to partake in sports and physical activity.

To empower students to avail opportunities for participation in a variety of local and outside

programmes and events.

To provide a diverse range of opportunities for participation in sport and physical activity.

To promote linkage between college and communities.

3. The contest:

The college realises that sports achievements add valuable dimensions to our reputation and

provide encouragement and support in the form of training facilities, allowances and cash awards. Theefforts of the college are not limited to only outstanding sports achievers; it also promotes staff andstudent's interest in sports and physical fitness through annualathletics meet. The institution do face

many challenges to facilitate the budding talent. Owing to Coeducational status of college the potential of female players is not harnessed as the institution lacking in providing specialcoaching, caring and other related facilities to female players. Thecollege also don't have special coaches forvarious games. Talent development in sport is achieved through years of preparation andrequires constantinteraction between personal and contextual resources. Not surprisingly, the relations establishedwith social agents (i.e., coaches,peers/teammates, parents) can facilitate or impede the developmentalprocess. Consequently,the development of athletes in the context of sport and performance psychologyextends past the individual and is influenced by several factors that must be discussed.

4. The Practice:

As already said, Sports give peace of mind that allows greater concentration. Sports acts as a great outletfor frustrations of any kind. The college organises **"Annual Athletic Meet"** regularly and good athletes participate in various events at university level, inter-university level and national level etc.

5. Problems Encountered and Resources Required:

The excellence in sports requires regular practice under the supervision of efficient coaches with adequatesports infrastructure but the college encountered the problems of indoor stadium & a sports hall etc. duringthe year. We are alsolacking the facilities for basketball, hockey and other popular games which can provide a chance to ourstudents to show their talent in this field at international level also. We are unable to provide them Boxingring or other facilities to Boxers. So, the college is committed and working vigorously for building a richsports infrastructure in the form of Boxing Ring, Indoor Stadium and construction of aseparate sports hallin the college campus itself.

Best Practices II

1. Title of the Practice

"Cultural Activities: A pioneer in Personality Development".

2. Objectives:

To promote holistic development of students.

To create a fun, free and inclusive experience for all students and staff.

To promote practical management related learning.

To develop managerial skills and Business acumen.

To promote art, cultural and artists.

To strengthen the understanding of diversity.

To increase student participation.

To introduce new, creative and challenging ideas.

3. The contest:

Cultural Activities being an amalgamation/consortium of many activities require efficient management ofresources. Cultural diversity has direct effects to the growth of students. More diverseenvironments increase all students' level of critical thinking, raise levels of their knowledge andawareness, challenge assumptions, and raise levels of their contact connections and communications. Amulticultural learning situation brings with it a number of challenges that need to be overcome to create aneffective learning environment for every student. These aspects such as communications (differentlanguages), learning preferences (the manner in which learners understand and retain information), andsocial values (values that differ from culture to culture) all contribute to the learning environment. Acommon platform is provided to students from differentculture, social positions and background. In thisage of globalization there is an urgent need to appreciate and understand the unique culture of our country.

4. The Practice:

Culture being a blueprint of life activities is inclusive of every aspect of our life. It guides people's actionsand feelings towards numerous things. It is a major player in shaping our attitudes, habits, actions andthoughts. In the college,Cultural Programmeis organised and participation in **"Youth Festivals"** is ensured with an objective of developingextra-curricular and co-curricular talents of the students, improving their capabilities to work as a team andraising their level of self-confidence in interacting with fellow students.Notwithstanding, extraordinary success in this field, there have been constraints and limitations as well.One of the major constraints is to find suitable 'Casts' for the specific item or genre, as this institution isfed with the students from rural areas wherein cultural aspects of education is paid least attention.Therefore, to sift out to and polish the rough talent requires a lot of time and energy.

5. Evidence of Success:

The College regularly organised the Cultural Programme.

Problems Encountered and Resources Required:

Problems are stepping stones in any endeavour. Anything achieved without sweating has no enjoyment in life. So, success story of this institution in the field of cultural activities is not without facing difficulties.

Major constraints which were encountered in this journey are as follows: -

1. **Scarcity of Suitable Cast:** - This institution is surrounded by rural area. Students are having ruralsocial and cultural background wherein extra co-curricular activities are paidlittle or no attentionduring schooling years.

2.**Limitation of time:** As the students in this institution come from far flung and remote area, theyhave to start early either way.

3.**Scarcity of Cultural Paraphernalia:** Cultural activities are numerous so the requirement of anygood performance is to equip the characters/participants with best costumes andprovide latestinstruments and

best stage decoration.

4.**Scarcity of Funds:** 'Money makes the mare go' is apt and appropriate and is so in this field aswell. It comes in the way of achieving desired goals in this field. But this doesn't mean thatscarcity of funds cannot be managed to realize full potential.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Higher education is a great contributor for society to achieve sustainability and therefore higher educationin the country has been expanding at a great pace. Therefore, researchers has alarmed regardingenvironmental challenges due to rapid growth of HEIs. As per the view, campus expansion has resulted anincrease in the use of motor vehicles and resource consumption. Consequently, many HEIs around theworld have attempted to transform their campuses to make them **Clean and Green**.The collegeintends to introducea clean, green and a pollution free atmosphere which shows **its distinctive feature** to provide a healthyenvironment for the entire campus and an effective learning experience for students. We firmly advocatethe policy of environment conservation and also aim at enabling our students reach their full potential aswell as helping them find creative healthy ways to enrich both the quality of education and the quality oflife at campus. Our college has distinctive campus with a range of flora in it. The college is well known forits continuous efforts to maintain the campus environment distinctive and lush green. There are uncountedtrees and plants having few tress of '*Janti*'. The inclusion of medicinal plants at college campus i.e. Tulsi,Neem, Aloevera, and other plants like Pilkhan, Peppal, Bargad, Neem etc. which makes theatmosphere lively at campus. The college authorities ensure that the practices followed in the campus arehealthy and environment friendly. To formulate the idea of green campus, a college level 'CampusBeautification and Eco Club Committee' has also been formed. The committee looks after the cleanliness,plants, trees, water supply etc. College organises regular drives of tree plantation with a wide variety oftrees to make campus green.

NSS Camps have also focused on cleaning the campus andproving healthy natural atmosphere in the campus.The college keeps on organising poster making and sloganwriting competitions and other events to raise awareness among students and they are sensitized for savingwater and electricity and are discouraged to use plastics. The college promotes maximum use of ICT anddemotes the use of paper. There is a ban on the plastic file covers, plastic bottles, polyethene bags topromote and bringing a healthy environment in the campus. To aware the local residents and passers-by ofnearby areas about the environment protection our college also took initiative in the plogging activity inwhich staff and students

picked up trash and plastic bags while jogging or walking as a way of cleaning uplitter while also taking care of fitness.Thus, the college leads in redefining its values of environmental culture and developing innovative sincereparadigms by formulating sustainable solutions to environmental, social and economic needs of themankind in real sense. We therefore, left no stone unturned in the development of a green ecosystem toprovide enrichment to the mind, heart and soul of the students. In fact, the college's voluntary efforts andcommitments towards sustainability have now transformed into a mandatory and holistic approach whichmotivates others interest in being green and living environmentally friendly. In our Institutes efforts werespent to establish a campus greenway network, which provided pleasant condition for walkers, joggers, andcyclists.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

1. College is surrounded by open forest which provide natural habitation flora and fauna and a peaceful environment for students.
2. All the blocks are accessible through ramps & railings so as to increase their accessibility for the differently abled people.
3. B.A with 240 seats and B.Com. with 80 seats are being run in the college from the session 2014-15.
4. B.Sc. Non-Medical with 60 seats are running from the session 2015-16.
5. B.Sc. Medical with 20 seats were sanctioned in the session 2015-16 and increased to 40 from session 2018-19.
6. A multipurpose hall for organising various cultural programme and events.
7. Physics, Chemistry, Zoology, Botany & Geography labs are fully functional.
8. Two computer labs with internet connectivity.
9. Spacious parking facility for staff and students is available.
10. A water tank of 20,000 litter (approx.) is constructed within college campus.
11. An indoor Badminton & outdoor basketball court is being provided.

Concluding Remarks :

Government College, Matanhail (Jhajjar) has been a pillar of higher education in the rural area for over ten years, dedicated to nurturing the academic and personal growth of its students. The faculty at the college is deeply committed to imparting quality education infused with human values and ethics, fostering an environment where students can cultivate critical thinking, analytical skills, and holistic development.

The college adopts an outcome-based systematic teaching-learning approach, ensuring that education is not just about knowledge acquisition but also about practical application and skill development. The evaluation system is transparent and adheres to established guidelines, promoting fairness and accountability.

Beyond academics, the college places a strong emphasis on co-curricular and extra-curricular activities, providing ample opportunities for students to explore their interests and talents. This holistic approach is complemented by good infrastructural facilities, effective learning resources, and supportive administrative practices, all of which contribute to creating an environment conducive to learning and growth.

Government College, Matanhail (Jhajjar) takes pride in its role of empowering students through value education, enabling them to adapt and excel in an ever-changing world. By focusing on the development of students, faculty, and infrastructure alike, the college creates a nurturing environment that not only supports individual growth but also contributes positively to society at large.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
3.3.1	**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years** 3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years** Answer before DVV Verification: Answer After DVV Verification : Remark : DVV has considered the supporting document and made changes accordingly
3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years** Answer before DVV Verification: Answer After DVV Verification : Remark : DVV has considered the supporting document and made changes accordingly
4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years* 4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)** Answer before DVV Verification:

3.3.1.1 Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3	17	8	0	0

3.3.1.1 Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
03	11	14	0	0

3.3.2.1 Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	1	1	0

3.3.2.1 Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	1	0	0

4.1.2.1 Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

| 2.805 | 3.343 | 12.054 | 7.298 | 10.679 |

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2.39	2.99	1.58	6.60	10.59

Remark : DVV has considered the supporting document and made changes accordingly

4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1.266	1.810	2.596	1.591	2.049

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0.29	0.09	0.5	0.87	0

Remark : DVV has considered the supporting document and made changes accordingly

5.1.1	*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

5.1.1.1. **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
212	230	180	43	116

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
212	228	170	43	140

Remark : DVV has considered the supporting document and made changes accordingly

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*
	6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	3	10	3

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	3	10	3

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
8	8	8	8	8

Remark : DVV has considered the supporting document and made changes accordingly

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations